



MOIL LIMITED
(A Government of India Enterprise)

VIGILANCE VANI

MONTHLY NEWS LETTER OF VIGILANCE MOIL

Issue : January 2022

Volume : 1



EDITORIAL BOARD

Shri Pradeep Kamle
Chief Vigilance Officer,
Chief Editor

Shri Manoj Tewari
Dy. Chief Vigilance Officer,
Editor

Members

Shri Anil Gaikwad
Sr. Vigilance Officer

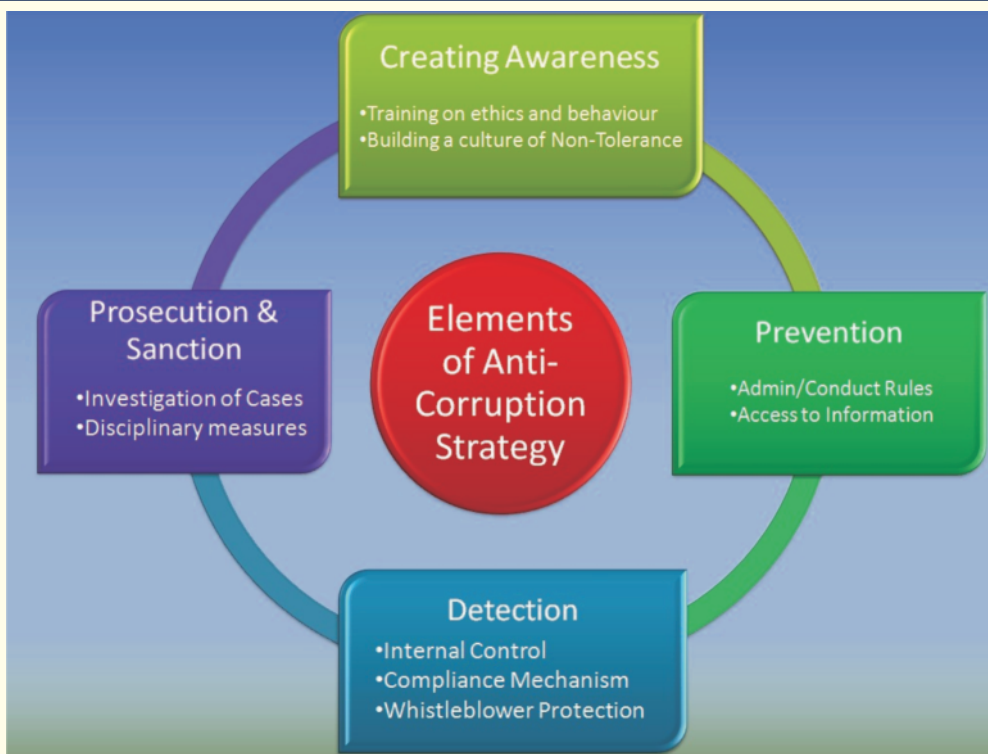
Shri Prashant Sawai
Vigilance Officer

Shri U.M.Charpe
Vigilance Officer

Shri Shivam Dutt Rishi
Vigilance Officer

Shri Ram Ratan Uikey
Vigilance Officer

Shri Anil Jambhulkar
Asth. Vigilance Officer



What are PIDPI Complaints

Department of Personnel and Training's Resolution No. 89 dated 21st April, 2004, commonly known as Public Interest Disclosure and Protection of Informers Resolution, 2004, envisages a mechanism by which a complainant can blow a whistle by lodging a complaint and also seek protection against his victimization for doing so. Such complaints made under Public Interest Disclosure and Protection of Informers Resolution are termed as PIDPI complaints. If any complaint is made under PIDPI, the identity of the complainant is kept confidential.

The Central Vigilance Commission is the designated agency to receive complaints from whistle blowers under the PIDPI Resolution.

How to complain under PIDPI

- The complaint should be in a closed / secured envelope.
- The envelope must be super scribed as "PIDPI" or "Complaint under The Public Interest Disclosure".
- The complainant should mention his/her name and address in the beginning or end of complaint or in an attached letter.
- Name and address of the complainant should NOT be mentioned on the envelope.
- Complaints should be sent via post only.
- Complaints received through emails, Complaint Management Portal of CVC or any other electronic medium will not be entertained.

Contd....

- Text of the complaint should be drafted so as not to give any details or clue of identity of the complainant.
- Details or content of the complaint should be specific and verifiable.
- Complainant can also attach supporting documents, if available.

Things to be avoided while making complaint under PIDPI

- Anonymous/pseudonymous complaints should not be sent.
- Generic content in complaint should be avoided. It should be specific to the incident/s.
- Example of generic complaint (to be avoided):
 - "Loot of crores of rupees taking place in ABC department",
 - "Procedures are violated in ABC section".
- Complaint should not be for grievance redressal.
- Complainant should not file same complaint with any other agency to avoid disclosure of his/her identification.
- The complaint should not be motivated or vexatious with intention to harass anyone.
- Complaint under PIDPI cannot be lodged against the employees of
 - State Governments.
 - Corporations established by the State Governments.

Salient Points of Structured meeting dated 13.12.2021 with the management

- ✓ All items/services available on GeM platform are being procured through GeM portal only. Whenever there is any deviation in this regard, approval of CMD must be taken duly justifying the need for procurement through some other means.
- ✓ The need for having updated manuals has been emphasized and it was requested to get the work completed before the next structured meeting
- ✓ Implementation of biometric attendance system all the mines
- ✓ Emphasis on the fact that important records received from other government agencies, important documents, appointment letters, court orders etc. should be digitized on priority with each department identifying the list of such documents which have to be digitized on priority in the first phase.
- ✓ Expeditious completion of boundary wall in order to reduce Theft /Pilferage of Minerals from the mines and exploring the feasibility of digital fencing for the stretches where it is not possible to construct boundary wall.
- ✓ The information available about different departments in MOIL website needs to be updated for maintaining transparency in the system.
- ✓ In regards to APR of the executives it is advised to :
 - Inform about purchase of movable property within one month if the purchase value exceeds 2 months basic pay.
 - Take permission to acquire immovable property before purchase.
 - Inform about purchase of shares/debentures if the purchase value exceeds 6 months, basic pay in a calendar year. (To be informed by 31'Jan. of subsequent calendar year)
 - Inform in case of individual transaction in shares/debentures exceeds 2 months, basic pay.

Gist of recent circulars published during the year 2021

Circular No:	Subject:	Details:																
23/12/21 Dt: 20.12.2021	Adherence to the provisions of Standard Operating Procedure (SOP) for implementation of Integrity Pact regarding.	<ul style="list-style-type: none"> • Appointment of IEMs (Independent External Monitors) by organizations for implementation of IP (Integrity Pact). • Quarterly meeting with IEMs, if required on monthly or bimonthly basis • Structured meetings with CMD, on half yearly basis. 																
21/12/21 Dt: 03.12.2021	Timely finalization of Departmental Inquiry Proceedings - improving vigilance administration.	<ul style="list-style-type: none"> • Model time limit for the Inquiry Officers for conducting departmental inquiries tabulated below:- <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Stage of Departmental Inquiry</th> <th style="text-align: left;">Time limit prescribed</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">▪ Fixing date of Preliminary Hearing and inspection of listed documents, submission of Defence Documents/witnesses and nomination of a Defence Assistant (DA) (if not already nominated)</td> <td style="padding: 2px;">Within four weeks from the date of appointment of Inquiry Officer.</td> </tr> <tr> <td style="padding: 2px;">▪ Inspection of relied upon documents/submission of list of Defence Witnesses/Defence Documents/Examination of relevancy of Defence Documents/Defence Witnesses, procuring of additional documents and submission of certificates confirming inspection of additional documents by CO/DA.</td> <td style="padding: 2px;">3 months</td> </tr> <tr> <td style="padding: 2px;">▪ Issue of summons to the witnesses, fixing the date of Regular Hearing and arrangement for participation of witnesses in the Regular Hearing</td> <td></td> </tr> <tr> <td style="padding: 2px;">▪ Regular Hearing on Day to Day basis</td> <td></td> </tr> <tr> <td style="padding: 2px;">▪ Submission of Writing Brief by PO to CO and IO</td> <td style="padding: 2px;">15 days</td> </tr> <tr> <td style="padding: 2px;">▪ Submission of Written Brief by CO to IO</td> <td style="padding: 2px;">15 days</td> </tr> <tr> <td style="padding: 2px;">▪ Submission of Inquiry Report from the date of receipt of Written Brief by PO/CO</td> <td style="padding: 2px;">30 days</td> </tr> </tbody> </table> • Inquiry Officers to submit a monthly report to the Disciplinary Authority concerned, indicating the present status/progress of the inquiry proceedings being conducted by them. A copy of the monthly report should also be endorsed to the CVO of the organizations concerned, by the Inquiry Officer. 	Stage of Departmental Inquiry	Time limit prescribed	▪ Fixing date of Preliminary Hearing and inspection of listed documents, submission of Defence Documents/witnesses and nomination of a Defence Assistant (DA) (if not already nominated)	Within four weeks from the date of appointment of Inquiry Officer.	▪ Inspection of relied upon documents/submission of list of Defence Witnesses/Defence Documents/Examination of relevancy of Defence Documents/Defence Witnesses, procuring of additional documents and submission of certificates confirming inspection of additional documents by CO/DA.	3 months	▪ Issue of summons to the witnesses, fixing the date of Regular Hearing and arrangement for participation of witnesses in the Regular Hearing		▪ Regular Hearing on Day to Day basis		▪ Submission of Writing Brief by PO to CO and IO	15 days	▪ Submission of Written Brief by CO to IO	15 days	▪ Submission of Inquiry Report from the date of receipt of Written Brief by PO/CO	30 days
Stage of Departmental Inquiry	Time limit prescribed																	
▪ Fixing date of Preliminary Hearing and inspection of listed documents, submission of Defence Documents/witnesses and nomination of a Defence Assistant (DA) (if not already nominated)	Within four weeks from the date of appointment of Inquiry Officer.																	
▪ Inspection of relied upon documents/submission of list of Defence Witnesses/Defence Documents/Examination of relevancy of Defence Documents/Defence Witnesses, procuring of additional documents and submission of certificates confirming inspection of additional documents by CO/DA.	3 months																	
▪ Issue of summons to the witnesses, fixing the date of Regular Hearing and arrangement for participation of witnesses in the Regular Hearing																		
▪ Regular Hearing on Day to Day basis																		
▪ Submission of Writing Brief by PO to CO and IO	15 days																	
▪ Submission of Written Brief by CO to IO	15 days																	
▪ Submission of Inquiry Report from the date of receipt of Written Brief by PO/CO	30 days																	
20/11/21 Dt: 25.11.2021	Time limit and procedure for seeking reconsideration of Central Vigilance Commission's First Stage Advice-reg.	<ul style="list-style-type: none"> • To be sent within a period of two months from the date of receipt of Commission's First Stage Advice. • Only in those rare cases where some additional/new material facts have come to light, which could not be considered earlier. • Reasons for not examining/considering the facts earlier. • Sent with the approval of CMD. • Proposal would be entertained 'only once'. 																
04/04/21 Dt: 06.04.2021	Transparency in Works/Purchase/Consultancy contracts awarded on nomination basis.	<ul style="list-style-type: none"> • Open competitive bids should remain the most preferred mode of tendering. • Award on nomination basis in some exceptional and inevitable circumstances. • Should be brought to the notice of CMD of the organization. • At least 10% of such cases to be checked by the audit. • Shall be posted on website along with brief reasons for doing so. 																

Irregularities observed during APR (Annual Property Return) scrutiny for the calendar year 2021-22.

- ❖ Late submission of APR.
- ❖ Permission of acquisition of immovable property not taken.
- ❖ Non intimation for purchase of movable property within 1 month.
- ❖ Even though form for permission to acquire immovable property is submitted by the employee; sanction by competent authority is not communicated to the employee.
- ❖ Some employees have reported total holding of shares/debentures with them as on 31st December even when value of transaction in the calendar year was not exceeding 6 months' basic pay.
- ❖ Variation in value of immovable property submitted in different years.



Quarterly Structured Meeting with Management 13.12.21



Inspection by CVO,MOIL at FMP Plant, Balaghat



Inspection by CVO, MOIL at Balaghat Mine Siding

VIGILANCE DEPARTMENT, MOIL LIMITED

"MOIL BHAWAN", 1A, KATOL ROAD,
NAGPUR-440013. PBX :0712-2806100

Website : www.moil.nic.in CIN : L99999MH1962GOI012398

Toll free No. : 18002333606

Views and opinion published in News Letter do not necessarily reflect the Management's Policy/Views.
Any suggestion(s) /feedback may be mailed to cvo@moil.nic.in